





**Post - Graduation Details**

Name of Degree		Name of University	
Discipline/ Subjects		Name of College	
University Enroll No.		Year of Passing	
Expected Month & Year of result, if awaited			

Semester/Year	Marks Obtained	Max. Marks	Grade/ Percentage/CGPA

**Diploma Details (For Lateral Entry)**

Qualification	Institute/ Board	Duration	Year Attended		Marks Obtained	Max. Marks	Grade / Percentage
			From	To			

**Entrance/ Aptitude Test (S) Qualified/ Appeared, If any (CAT, MAT, XAT, IIT JEE, AIEEE, UPSEE, NEET)**

Test Name	Appeared	Score/ Percentile	Month/ Year
Other Please Specify			

**Hostel Accommodation (Appropriate)**

Yes	No
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**Awards/Achievements (if any, with proof)**

Name of the Award		Awarding Body	
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**Employment History (if applicable, attach experience certificate)**

Work Experience	Yes	No	If Yes, Total years of work
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**Details of Current/ Last Job (If applicable)**

Organization Name			
Address of Organization			
City		Contact No.	
Last Designation		Last Salary Drawn	
Additional Information (if any)			

**Details of Payment of Registration Fee**

## By Cash

Amount		Cash Receipt No.		Date	
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## By DD

Amount		DD No.		Receipt No.		Date	
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## Through online Payment (Credit/Debit Card)

Amount		Receipt No.		Date	
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**Declaration by the Applicant**

I declare that the entries made by me in this application form are true in all respects and in case any entry or information is found to be false, it shall entail automatic cancellation of my admission, besides rendering me liable to such action as the University may consider suitable. I fulfill the eligibility conditions as laid down for the programmes.

I note that my admission to the University and my continuance on its rolls are subject to the Statutes/ Ordinances/ Regulations of the University and any other rules and instructions, which may be issued from time to time. I shall abide by the Regulations of discipline and proper conduct, framed in this regard. I have fully understood the regulations or the directions for banning/ ragging and affirm that I shall not indulge and involve myself in any act of ragging. I SOLEMNLY AFFIRM that I have never been convicted by any court of law, rusticated/ expelled from any educational institution, nor disqualified/ debarred from any examination.

Date: .....

Signature of the Applicant: .....

**Declaration by the Parent/ Guardian**

I certify that the above particulars are correct and my son/ daughter/ ward..... fulfills the eligibility conditions as laid down for the programme. In case my son/ daughter/ ward is admitted to the Sanskriti University, I stand guarantee for good conduct of my ward during the course of his/her study in the University and stay in the Hostel. I authorize the University to initiate disciplinary action against my ward for violation of any of the rules and regulations. I shall pay dues as per the instructions issued to me through notice and all personal expenses until the completion of his/her studies. I also undertake that he/she will not indulge in any act of ragging and if found guilty in this regard is liable for punishment as per law.

Signature of the Father/Mother/Guardian: .....

Date: .....

Name: .....

**Documents to be submitted at the time of Admission**

- |  |                          |
|--|--------------------------|
| i. Copy of Admit Card for SEE  | <input type="checkbox"/> |
| ii. Proof of Date of Birth   | <input type="checkbox"/> |
| iii. Certificate and Marks Sheet of 10th & 12th Examinations   | <input type="checkbox"/> |
| iv. Certificate and Mark Sheet of Graduation/Post Graduation, if applicable  | <input type="checkbox"/> |
| v. Migration / Transfer Certificate  | <input type="checkbox"/> |
| vi. Conduct and Character Certificate from Head of the Institute from where the qualifying exam was passed.                            | <input type="checkbox"/> |
| vii. Medical Fitness Certificate to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS or equivalent. | <input type="checkbox"/> |
| viii. Adhar Card   | <input type="checkbox"/> |
| ix. Color Passport size Photos – Student (10)  | <input type="checkbox"/> |
| x. Color Passport size Photos – Parents (02)   | <input type="checkbox"/> |
| xi. Three Sets of Photo copies of all Documents mentioned above  | <input type="checkbox"/> |

Applicable for students who fail to submit the Final Mark-Sheet/ Certificates of having fulfilled the minimum eligibility conditions & are given Provisional Admission.

## Undertaking

I ..... (Name), s/o, d/o, ward of ..... (Father's/Mother's/Guardian's Name) have been provisionally admitted to the ..... year of ..... (Programme) of Sanskriti University in the academic session 20.....-.....

I have understood that I have been given provisional admission, since I have failed to deposit the proof of having fulfilled the minimum eligibility conditions prescribed for the programme.

I undertake that I have appeared in all the courses, which are necessary to qualify the ..... (Qualifying programme) in the ..... University/Board in ..... (month/year) and my result is awaited.

I undertake to submit the proof of having fulfilled the minimum eligibility conditions and the required documents relating to my qualifying exam by 31<sup>st</sup> October, 20.....

I understand that In case, I fail to submit the same by 31<sup>st</sup> October, 20....., my admission shall stand cancelled & fees forfeited.

Date: .....

Signature of Student

I ..... F/o, M/o, G/o ..... (Student's Name) provisionally admitted to ..... (Programme) of Sanskriti University have duly understood the undertaking given by my son/daughter/ward and undertake that he/she will abide by the same.

I fully understand that in case such cancellation of admission takes place, there will be no refund of fees.

Signature of Parent/Guardian

## IMPORTANT RULES & REGULATIONS

(All the students are strictly advised to read/understand the Regulations/Rules of the University)

### A. GENERAL

1. Students are not expected to indulge in any unsocial, criminal or political activity, not conforming to his status as a student and against the interest of the University.
2. Student found damaging the University property shall be punished & fined and may also be suspended/ rusticated from the University and amount of loss incurred shall be recovered from the student, (individual or in group as the case be).
3. Consumption of tobacco and tobacco products, alcohol, chewing of gutka, inside the Campus/ Hostels is strictly prohibited. Students found consuming these items are liable to be fined and punished. They may even be rusticated.
4. Student shall follow the prescribed Dress Code in the University, Defaulter students would invite suitable fines and will not be allowed to attend the Classes.
5. Student shall be provided with IDENTITY CARD. Students are required to wear it always and produce it as and when asked for. Duplicate cards shall be available on payment of Rs. 200/- or as decided from time to time.
6. Gadgets like Mobile Phones, Walkman, Radio, etc. are not allowed inside the classrooms, workshops, seminars, etc. Usage of above will lead to seizure of these gadgets and the same would be released only after payment of fine.
7. Usages of facilities (Bus /Hostel ) and infrastructure viz. Library, Computer Lab, Workshop etc. are governed separately. Respective rules shall be notified from time to time, and shall be binding on Students.
8. In case the student withdraws from the Hostel / Transportation facility, he/she must inform to the CAO Office in writing, well In advance, before the commencement of session. Otherwise the charges shall continue to be levied.
9. Any changes in contact number or address should be informed immediately to the concerned HOD and the Registrar's Office, Defaulting on it, may cause difficulties in contacting in case of any emergency.
10. Cases of indiscipline shall be dealt with as per the Regulations for Maintenance of Discipline among students. Cases of indiscipline shall be reported to the Disciplinary Committee and in such cases the decision of the Disciplinary committee shall be final and binding on the Student and parents.
11. All disputes are subject to Mathura Jurisdiction only.

### B. UNIVERSITY REGULATIONS :

12. Minimum 75% **Attendance** is compulsory to appear in the University Examination. Students have to submit leave application giving valid reasons for absence from the classes, to the concerned HOD.
13. Ragging in any form is strictly prohibited in accordance and as per directions of Hon'ble Supreme Court of India. STUDENTS FOUND INDULGING IN ANY KIND OF RAGGING SHALL BE OUTRIGHTLY RUSTICATED FROM the University AND LEGAL ACTION AS PRESCRIBED MAY BE INITIATED. Students shall be subject to Regulations of UGC dated 17th June, 2009 as, amended from time to time.
14. **Absence from classes** for more than 10 days without prior information shall lead to cancellation of the admission of the student and would attract re-admission charges, as may be decided on case to case basis and no fees will be refunded.
15. In case of any documents found to be fake or even if the university gives the enrollment due to faulty documents, the admission will be cancelled with immediate effect and no fees will be refunded.
16. Information regarding examinations, activities etc. shall be displayed on the Notice Boards and shall not be communicated to the student individually. It is the student's responsibility to remain vigilant and visit the University Website/ read notice board.
17. The request for **Change of Branch** Stream shall be processed as per the guidelines of the University.
18. For using any unauthorized gadget/equipment like Heater, Iron, etc. applicable electricity charges shall be deposited by the Hosteller and any outstanding bill amount shall be paid within one month from the due date of bill payment. Otherwise, late fees shall be applicable as per Hostel Rules.
19. The terms & conditions, rules & regulations and other details may be amended by the University and shall be applicable to the students soon after they come into force.